



THE CONSORTIUM  
ACADEMY TRUST



**THE  
HESSLE  
ACADEMY**

**Penshurst Primary School**  
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8 July 2024

## Secondary - Bus Pass Application

Dear Parent / Carer

In order to support our students to attend school safely and on time, we work with East Yorkshire Motor Services to provide four dedicated school buses (H1 to H4).

### Bus Fares

Although fares are heavily subsidised by the Academy, there is still a charge made for using the bus. For the Autumn Term (Wednesday 4 September – Friday 20 December 2024) the subsidised cost will depend on the stop used for boarding and alighting. Prices can be found on our website [here](#) as can bus routes and timings.

The termly fee quoted is calculated on the daily return costs over the whole term and the discounted price is approximately a saving of 10%. To obtain a termly pass the discounted fee must be paid in advance - allowing at least ten school days for new passes to be issued before the end of the previous term.

Single and return journey tickets can be purchased on the bus with the return journey ticket also being purchased at a discount of 10%. This can be daily via cash payment and paid directly to the driver. If a return ticket is purchased, the ticket must be retained for the return journey home; failure to do so will result in an additional charge.

### School Bus Code

We are committed to ensuring that your child's journey to and from school is a pleasant and safe one and your support in this regard is greatly appreciated. The School Bus Code sets out the expectations of behaviour whilst using the school bus and all students will be asked to sign a Code of Conduct and will be expected to abide by this code when using the school bus service.

Please complete the attached form [here](#) to purchase a termly bus pass and confirm that your child will abide by the School Bus Expectations and Behaviour Contract, a copy of which can be found [here](#) Payment is to be made via the Arbor parent portal. To do this, please log into the portal and search for School Shop/Products. By making this payment, you are confirming that your child will abide by the School Bus Expectations and Behaviour Contract as well as consenting to a photograph of your child being displayed on the bus pass.

If you have not yet activated your parent portal, please click [here](#)

Deadline for payment is **12:30pm on Friday 16 August 2024**. Autumn Term Bus Passes will be posted home during **w/c 19 August 2024**.

If you have not paid by this date, unfortunately, you will not be able to purchase a bus pass until we return to school in September.

If you have any queries, please do not hesitate to contact us on [office@hessleacademy.com](mailto:office@hessleacademy.com)

Yours faithfully

A handwritten signature in black ink, appearing to be 'V Groak', written over a horizontal line.

Mr V Groak  
Headteacher